



YMCA Education & Technology Center

Fall Computer Classes Forming Now

Word

- Monday, September 14th, 6pm-9pm
- Create and Save Documents
- Edit and Format
- And much more!!
- \$29

PowerPoint

- Monday, September 28th, 6pm-9pm
- Create and Edit Presentations
- Graphics, Animations and Transitions
- \$29

Resume Writing

- Monday, August 31st, 6pm-9pm
- Layouts that stand out
- Use results oriented Language
- Word processing tips and tricks
- \$49

Excel

- Monday, September 21st, 6pm-9pm
- Create and Save Spreadsheets
- Edit, Format and use formulas
- Make Tables and Graphs
- \$29

Classes held at 125 S. 9th Street, Suite 502
Call 215-400-2100 ext. 2225 to register